Standing Rock Sioux Tribe
Human Resource Department

Wówašečhuŋ Awáŋwičhayañaŋka Óítháčhaŋ
personnel@standingrock.org
South Dakota/Tribal Roads Maintenance Program

SALARY: ($18.90-$23.63) + Annual & Sick Leave

OPENING DATE: March 03, 2020    CLOSING DATE: March 17, 2020

SCOPE OF WORK:
The Heavy Equipment Operator Supervisor will supervise and work along with road maintenance operator(s), highway maintenance workers, truck drivers and other maintenance personnel, and be responsible to carry out and complete the work activities and projects associated with the tribal road system. Work is carried out in accordance with policy and procedures formulated by the Standing Rock Tribal Road Maintenance Program permitting considerable leeway in carrying out the details of the work. The duty station will be at the road maintenance shop located in McLaughlin, SD.

SUPERVISION: The Heavy Equipment Operator/Supervisor will work under the supervision of Standing Rock Tribal Road Maintenance Roads Supervisor, who will provide guidance, directions and conduct performance evaluations.

DUTIES AND RESPONSIBILITIES:
1. Coordinate and supervises the activities of the South Dakota roads crew and use of materials and equipment in the maintenance of the Tribal Roads system.
2. Reports to and confers with the Tribal Roads Supervisor regarding personnel and equipment necessary for maintenance projects.
3. Participates in the preparation and maintenance activities, costs and progress reports and reports.
4. Read specifications such as; blueprints to determine maintenance and construction requirements and to plan procedures.
5. Estimate material and worker requirements to complete jobs.
6. Order or requisition materials and supplies.
7. Inspect work in progress and upon completion.
8. Work independently with little or no supervision.
9. Emphasize safety and proper operating procedures in accordance with safety rules and regulations.
10. Make sure service, repair and minor adjustments are completed on equipment used.
11. Supervises snow and ice control activities.
12. Make sure all daily reports are turned in by the personnel supervised.
13. Maybe required to operate various types of road construction and maintenance equipment.
14. Attends training as required.

QUALIFICATIONS, SKILLS AND KNOWLEDGE:
1. Graduation from High School or possession of an appropriate equivalency diploma with four (4) year’s experience working with and maintaining heavy equipment, with majority

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of experience with a motor grader or any equivalent combination of training and experience indicating the ability to perform the duties of the job.

2. Must possess a valid Class A CDL driver’s license, appropriate endorsements and meet insurability requirements or will consider a valid state driver’s license and meet insurability requirements in accordance with requirements set by the SRST with ability to obtain a Class A or Class B Commercial Driver’s License (CDL) with proper endorsements within the required ninety (90) calendar day probationary period. (failure to meet CDL requirement within 90 days of hire will result in termination of employment).

3. Must have thorough knowledge of modern road construction and maintenance methods and procedures.

4. Must have thorough knowledge of the equipment, materials, tools, terminology and safety precautions used in road maintenance and in snow removal and ice control.

5. Must have the ability to read and understand sketches, blue prints and related road construction and maintenance plans.

6. Must be able to demonstrate the ability to plan, organize and supervise the work of others.

7. Must have the ability to solve operating problems as they occur in the field.

8. Must have the ability to understand and carry out complex oral and written directions.

9. Must possess knowledge of service manuals and able to interpret proper procedure in the maintenance and repair of equipment.

10. Must possess knowledge of regulations relating to the use/abuse of tribal/government vehicles and equipment.

11. Must have the ability to prepare and maintain activity costs and progress records and reports.

PHYSICAL REQUIREMENTS:

1. Heavy physical effort is required by the incumbent in constantly reaching, bending, turning and moving hands, arms and feet to operate and maintain the equipment and attachments.

2. The incumbent must be able to lift in excess of 50 pounds of weight at all times.

3. Must pass a DOT physical and possess a Medical Examiners Certificate.

4. Must pass a Tribal, State and Federal Background Check, which will include fingerprinting. Position will subject to all DOT regulations including random drug and alcohol testing.

5. Must pass pre-employment drug and alcohol testing.

WORKING CONDITIONS:

1. The incumbent will work outdoors.

2. The incumbent will be subject to extreme temperatures.

3. The incumbent will be exposed to grease, oils, fuels, dirt, solvents, etc. with a danger of shocks, cuts, bruises, vehicle and equipment accidents.

4. The noise level in the work environment is moderately noisy.

NOTICE:
SELECTED CANDIDATE(S) FOR STANDING ROCK SIOUX TRIBE POSITIONS ARE SUBJECT TO ALCOHOL AND DRUG TESTING. FAILURE TO ADHERE TO AND SUCCESSFULLY PASS THE ALCOHOL AND DRUG TESTING WILL BE CAUSE FOR REVOCATION OF JOB OFFER.

No Tribal housing is available. The position is located at Tribal Road Maintenance Department in McLaughlin, SD.

APPLICATIONS:
Submit a tribal application to the Human Resource Office, Standing Rock Sioux Tribe, P.O. Box D, Fort Yates, ND 58538.

ALL APPLICATIONS RECEIVED AFTER 4:30 ON THE CLOSING DATE WILL NOT BE CONSIDERED.